



Woonsocket Comprehensive Plan Steering Committee

Agenda – Kick Off Meeting – January 11, 2022

- I. *Introductions***
- II. *Comprehensive Plans 101***
 - a. What is a Comprehensive Plan?
 - b. Why is Woonsocket updating its Comprehensive Plan?
 - c. What goes into the making of a Comprehensive Plan?
 - d. What does a Comprehensive Plan cover?
 - e. Examples of ways to format a Comp Plan: No one “right” way
- III. *Roles***
 - a. Role of Steering Committee
 - b. Role of City Staff
 - c. Role of Consultant Team
- IV. *Process***
 - a. Three major products: Baseline Report, Comprehensive Plan, Implementation Plan
 - b. Update on nearly completed Baseline Report
 - c. Standing monthly meetings – what date/time/location work best?
 - d. Subcommittees can form as needed
 - e. All communications will run through City staff
- V. *“Messaging” the Plan***
 - a. Introduction of logo and project name
 - b. Ideas for key messages for the project
 - c. Next Steering Committee meeting will discuss messaging in more detail and planning for the first round of public workshops
- VI. *Kick Off Survey***
 - a. Ways to get the word out and drum up more responses